



GUARANTEEING AUTO-ENROLMENT COMPLIANCE FOR SMALL BUSINESSES

Partner Code

workplacepensionsdirect.co.uk

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AUTO-ENROLMENT COMPLIANCE GUARANTEED

Our clients don't want to run the risk of fines when dealing with their auto-enrolment duties.

Our service guarantees compliance, provided clients follow our instructions.

LATE START

Auto-enrolment affects every business in the UK and requires each employer, by law, to assess their workers and enrol eligible jobholders into a qualifying workplace pension scheme by a certain date. Many business owners have left it late, and deadlines are often missed. Failure to comply will result in the business being fined.

Workplace Pensions Direct will set up and maintain a compliant workplace pension scheme for you going forward, no matter how late you are in starting.

PENALTIES

Penalties have been issued by the Pensions Regulator for non-compliance.

- £400 fixed penalty notices
- £50 to £2,500 daily fines
- Criminal prosecutions

AT WORKPLACE PENSIONS DIRECT
**WE GUARANTEE
AUTO-ENROLMENT
COMPLIANCE.**

EMPLOYER JOURNEY



WPD - ONLINE
SIGN UP

SET UP

STAGING
DATE

ONGOING

Workplace Pensions *direct*

BEST CHOICES, EASIEST DECISIONS

WPD will tell you what to do and when to do it, providing a project plan and support and guidance along the way.

WPD will work closely with your payroll provider to facilitate integration of payroll.

EMPLOYER CHOICES

DECIDE ON:

- Pensionable earnings
- Phased contributions
- Postponement period



DIY
METHOD

INITIAL EMPLOYEE ASSESSMENT

DETERMINE:

- Who to enrol into the scheme
- Cost to the employer

CHOOSING A PENSION SCHEME

RESEARCH MARKET:

- Request terms or complete online form
- Return documents

COMMUNICATION

SCHEME SET UP:

- Pension provider may help
- Payroll or assessment software should provide required letters

LINK WITH PAYROLL

DECIDE ON ASSESSMENT SOFTWARE:

- Required for ongoing assessment of workforce (at every pay period)

CERTIFICATE OF COMPLIANCE

CONTACT PENSION PROVIDER:

- For required information
- Complete online form on TPR website

ONGOING DUTIES

KEEP COMPLIANT:

- Ensure that assessments are performed correctly each pay cycle, records are kept, cyclical certification and re-enrolment



DIY
METHOD

Any employer who fails to meet their legal obligation will be deemed non-compliant by The Pensions Regulator (TPR). TPR are fining non-compliant employers.

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FEE STRUCTURE

Number of Employees	Initial Fee	Employer Monthly Fee
1 - 2	£390	£19
3 - 10	£525	£19
11 - 25	£750	£29
26 - 49	£925	£39
50+	Contact WPD	Contact WPD

All prices are exclusive of VAT. Minimum 24 month contract, monthly payments start 6 months prior to staging date.

AE RESCUE

If you have struggled to set up a compliant, qualifying workplace pension scheme, WPD can help.

AE MAINTENANCE

If you are struggling to maintain a compliant, qualifying workplace pension scheme, WPD can help.

AE DUTIES ONLY

If you have no eligible jobholders to enrol, you may NOT need a qualifying workplace pension scheme right now, but you may still have auto-enrolment duties to meet. WPD can help.

Contact WPD directly for a quote for RESCUE, MAINTENANCE OR DUTIES ONLY.

Workplace Pensions Direct

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t: **0113 457 4574**

e: **info@wpd.email**

w: **workplacepensionsdirect.co.uk**

MOVING FORWARD

Visit www.workplacepensionsdirect.co.uk
and simply follow these three easy steps:

01

GET A
QUOTE

02

EMAIL ME MY
FULL REPORT

03

APPLY
NOW

THAT'S IT.

We will then design and set up a compliant, qualifying workplace pension scheme and keep you compliant on an on going basis, keeping you up to date with progress and any actions you need to take along the way.

Remember our expert, experienced and insured consultants are just a phone call away ...

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